

DIRECTOR: INTER-GOVERNMENTAL RELATIONS – PUBLIC ENTITIES

Salary: All-inclusive salary package of R1, 005, 063.00 per annum

(Total package to be structured in accordance with the rules of the Senior Management Service)

Centre: Head Office (Pretoria) • Ref. No: 2019/53

Requirements: An undergraduate qualification in Finance (NQF level 07) or equivalent qualification • Property Management or State Owned Entities oversight experience will be an added advantage • 5 years relevant experience at middle/senior management level (i.e. finance, budgeting, corporate governance monitoring, and/or property management) at a management level • Knowledge: Relevant Public Service legislation such as, but not limited to, Intergovernmental Framework Act, Public Finance Management Act and Treasury Regulations, King Report II, III and IV, Division of Revenue Act, Municipal Finance Management Act, Municipal Systems Act, Municipal Property Rates Act, etc.; Knowledge and understanding of public/state-owned entities oversight policy frameworks and regulations, Exposure to and knowledge of governance matters including planning processes, budgeting and expenditure management as well as board appointment processes, Experience must include stakeholder management and negotiation in multidisciplinary environments Experience in managing projects and processes in conflict environments with multiple stakeholder contradictions Skills: Sound analytical skills, with communication skills both written and verbal, Strategic capability and leadership, Programme and project management, Information and Knowledge management, People Management and empowerment, Problem solving and change management, Policy analysis and development, Client orientation and customer focus, Service delivery innovation, Computer literacy, Planning and coordination, Presentation and facilitation, Quality management • Personal Attributes: Good interpersonal relations, Ability to work under pressure, Innovative and creative, Ability to work in a team and independently, Adaptability, Independent thinker, Cost consciousness, Honesty and Integrity, Influencing and Go-getter Other: Willing to adapt work schedule in accordance with office requirements and work abnormal hours • Required to travel extensively • Valid driver's license.

Duties: Facilitate approval of entities Strategic Plans & Annual Performance Plans process including the signing of Shareholder's Compacts • Facilitate approval of public entities' annual reports • Ensure providing of departmental budgetary inputs • Facilitate transfer of payments to the entities as planned • Ensure the Board/Council appointments process and filling of Board vacancies • Facilitate performance review of the public entities (ensure quarterly reviews with the Director General) • Effective monitoring of compliance with

the set policies, legislations, norms and guidelines impacting on built environment • Verify the establishment of public entity governance structures • Process stakeholder and parliamentary queries with regard to governance related matters of public entities • Ensure tabling of financial reports in Parliament • Coordinate and facilitate processes and meetings/fora that ensure that government debt owed to municipalities is settled by the Public Works sector and other departments. The effective management of the component resources (personal and financial) • Determine and develop strategic intervention mechanisms where there are problems/challenges to implement efficient, effective and uniform procedures and policies • Ensure that the budget framework is in line with Medium Term Expenditure Framework • Ensure the enhancement of the oversight policies to ensure effective oversight of the public entities and professional councils.

Enquiries: Mr. MT Mohwasa, Tel: (012) 492 3110

APPLICATIONS: The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or **Hand delivered at:** Corner Madiba (Vermeulen) and Bosman Street, Central Government Offi cesa Building, Pretoria,
FOR ATTENTION: Ms N.P Mudau

Note: An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted. People with disabilities are encouraged to apply

Note: All shortlisted candidates will be subjected to a compulsory technical or competency-based exercise that intends to test the relevant technical elements of the job as part of the interview process. Following the technical exercise and the interview, the Selection Panel will identify candidates to undergo the generic management competency assessments and successful candidate will sign a performance agreement and be subjected to security clearance.

CLOSING DATE: 15 MARCH 2019



public works

Department:
Public Works
REPUBLIC OF SOUTH AFRICA

